**Публикация материала в раздел мероприятия
Всероссийский конкурс
На лучшую методическую разработку**

 **"Педагогический проект"**

 **«Методика обучения учащихся 10 классов письменному рассуждению с тренажером «Пишем письмо»)**

**10 класс.**

Тема урока: Всё о письмах  на английском языке.

Учитель: Аверкоаич Татьяна Петровна

МОБУ СОШ 25

СТ Платнировская.

 I. Начало урока. Организационный момент.

 Постановка целей и задач. Созданиемотивации.

The topic of our today’s lesson is “Let’s write a letter to a friend”

The steps are the following:

- you’ll learn the types of letters;

- study the structure of a letter;

- we’ll pay attention to rules & peculiarities of the form of a private letter;

- we’ll learn how to write a good letter to friends.

- at the end of our lesson you will have to finish a letter

And of course you will have speaking, listening & writing practice.

Введение:

**Слайд № 2** презентации

Most people like to get letters, but a great many people dislike writing them, not only because of the time and effort they take but because the writers (or-potential writers) feel embarrassed and  uncertain about how to go about it.

    II. Речеваязарядка.

Now comes the question. What verbs can be linked with the word letter?(Работасактивнымвокабуляром. Учащиеся называют глаголы, связанные со словом «письмо»).

- towriteortype a letter

- to dictate

- to deliver

- to get (receive)

- to send, to post( Br), to mail (Am)

Give all possible associations with the word “letter”. What do you associate letters with? (Построениеассоциативногоряда).

Begin your answer with: I associate letters with…..

* address
* envelope
* stamps
* paper
* pen
* pictures
* news
* post
* postman
* e-mail
* bird (a pigeon)
* differentpartsoftheworld
* relatives and  friends ( nearest and  dearest)
* belovedperson

 When you get a letter you have a lot of emotions. What feelings can a person have getting a letter?

 -delight

 -exitement

 - interest

 - curiousity

     -surprise

What were the first letters made of?

 Возможныеответы: (shells, clay, ropes of different length, pictures).

III. Работа с толковым словарем.

I have a very important question to ask. . What is a letter? Let’s give a definition of this word.

P1, P2,P3 дают свои варианты определения слова «письмо» на английском языке, работая со словарем.

e.g. A letter is a written message to someone.

       A letter is a kind of art to write to distant correspondents who live far away from   your place.

A letter is a handwriting or typing to a certain person you want to communicate with.

A letter is a mean of writing communication.(etc.)

**Слайд № 3**

Let’s pay attention to the Greek word “*epistola*”. What is it?

*Epistola*is a letter or paper.

They say that Greeks were the first to write letters.

IV. Основная часть.

1. Типы писем.

**Слайд № 4**

Let’s learn the types of letters. Pay attention to the word-web.

Business letters are normally as brief as possible. Busy people have a lot of work to do and they are not interested in your personality or your problems. Business letters have some division and peculiarities. Official letters stand close to business. We won’t work with this topic today.

 Private letters or in other words friendly letters are non-official. They are most popular among people. We often write to our relatives, friends and acquaintances.

We’ll study the rules of writing private letters today. Don’t forget about the fact that letters can have two types – ordinary and letters of e-mail type. Of course, they differ in a form. The form of an e-mail letter is less strict.

Now tell me, what types of letters are there? (P1, P2.)

2.Оформление адреса:

**Слайд № 5**

Address is very important as you can’t send a letter without it. Do you remember Van’ka Zhukov from the famous Chekhov’s story who wrote a letter to the village to his grandfather? There was no address. In English letters there is a heading including address. The heading is usually at the top of the page in the right corner.

That’s the way how to write it.

                                                                                                House number

                                                                                  Street

                                                                                  City

                                                                            State (if it is for the USA)

                                                                                  Country

                                                                              + Date of the writing

**Слайд № 6**

Heading

has

Block Form                                                                              Step Form

Rural Route 2, Box 39                                                            131 Cherry Road

Waterville, Minmesots                                                                      Granville,Ohio

                                                                                                                           USA                                                                                                                                    USA

August 28, 2011                                                                                    October 4, 2011

Date is very important. Don’t omit it.

Don’t use abbreviations «Jan», «Feb».

Now let’s compare the order of writing address in English and in Russian. Have a look at the table and compare the rules.

**Слайд № 7,8**

|  |  |
| --- | --- |
| Русский (Russian)1. Город
2. Область, работа
3. улица (площадь, пространство, переулок)
4. Дом №, корпус №, квартира№
5. ФИО (адресата)

(в дательном падеже в русском языке)  | Английский( English)1. Name of a person getting a letter2.The number of the house3. Street4. City5.State ( if you write to the USA)6.Country |

3. Практика письма

Let’s have some writing practice. Writeyouraddressintwolanguages.(Учащиеся записывают свой адрес на русском и английском языках.)

Let’scheckyourtask.

4. Части письма и языковые формулы.

 A letter can be divided into three parts.

**Слайд № 9**

Parts of the letters

Greeting (Приветствие)

1. Beginning (Зачин, вводная часть)

2. Informativepart (Информационная часть)

3. End (Концовка, заключение)

P.S. (PostScriptum) (После написанного)

Structure of letters and language formulas

Pay attention to the language formulas.

**Слайды № 10,11,12**

|  |  |  |
| --- | --- | --- |
| ЧастиписьмаParts of the letter | СодержаниеContent | Языковые клишеFormulas |
| Beginning | 1.  Address2. Place&date3.  Greeting | Hello Good afternoonDear….Thank you for your letter dated…In response to your letter I can ….. |
| Informativepart   | Basicinformationisgiven. | I’d like to say (mention)…Here is the news on…There’s nothing new about….As a matter of fact…. |
| End | Final phrasesAsking to writeThanks  | Hoping to hear from you.I’ll be pleased to get….Yoursincerely |

1. План с размещением

**Слайд № 13**

**The plan of a letter**

All letters are made up of these six parts

We can begin analyzing the form in a very simple example

|  |
| --- |
|                                                                                                                  The heading                                                                                                                     Date         The salutation      The body of the letter          The complimentary close                          Signature  |

There are some very important things to notice in a letter.

*1.The address in the heading is very important.*If you want an answer, you'd better put it on every letter. Not everybody keeps an address book.Besides people throw envelopes away as soon as they have opened them.

*2.* *The date is an essential part of a letter.*Don’t ignore it.

*3***.***The salutation is given at the left side of the sheet below the heading.*It stands like this.

        Dear, Mr. Smith.

      You can say just "Bob" if you want to; but there is nothing either effeminate or presumptuous about

       addressingany body as "Dear" in a letter, even if you wouldn't do it in person. Also, it saves time

      and effort to do  it automatically, instead of care fully weighing details  that don't matter. You can

      substitute either a dash or a colon for the comma, if you prefer, or  use no punctuation here at all.

         *4.The body of the letter is the most important part*. In writing it, please, start a new paragraph every

      time you change to a new subject. Your aim is to write it clearly. You’d better write interesting

      letters to  your friends, thus you show your respect your friend and value friendship.

     The length is not very important, but remember that it shouldn’t  suddenly abrupt your message.

      It’s not very polite.

*5 The complimentary close* is “Good bye”-phrases. Then you sign your name.

*6. The superscription is envelope address.*

     You should write your own name and address in left upper left-hand corner or on the back flap

     of the envelope. The name and address of the person to whom the letter is sent is written on the

     lower half of the envelope.

6.Проверка понимания материала. Уч-ся отвечают устно.

 Please, answer.

Why is address so important in a letter?

Do we have to write the date of writing a letter?

How can you address your friend?

When do you have to start a new paragraph?

 What rules are essential to follow when you write a letter?

 How can you finish your letter?

Are there any rules of writing address on the envelope?

7.Аудированиеписьма.

Now you know the rules of writing letters. I want you to have some practice in listening.

You’ll listen to Rachel's Letter to her Friend Kate and you’ll have to answer the questions.

 Here is Rachel's Letter to her Friend Kate about her Life in US

8 Hampshire Court

                                     Newport Beach

                                       California 92660

                       USA

                           June 12, 2006

Dear Kate,

Thank you for your  letter. I have wanted to write you for so long and I hope you are not angry and forgive me.

Please thank your brother for his letter to me. Andrew's letter was so interesting. I liked the way he talked to us at the kitchen table after dinner that night. Bet you are surprised that I remember so much. I try not to forget anything about my trip to Moscow and my stay with your family. In all honesty that was one of the best parts of the journey.

                                                     I have two jobs. I work at a chocolate shop three days a week making and selling chocolate. The other days I work at my uncle's office doing some research work for a paper he wants to publish. Both jobs pay me $6.50 or $7.00 per hour. The minimum that anyone in this country can be paid for hour is $4.25. So, I guess I do pretty well for someone of my age.

                                                    You seem to be very preoccupied with your studies. All your courses sound very serious. I am so happy that you are taking the US Geography course and are interested in world events.

                                                       By the way, your English is excellent. I think you actually improve it every time I get a letter from you. I want to learn Russian so much, Kate. Probably I should go to some course of Russian in Moscow. Wouldn't that be great?

                                                       Give your parents and Andrew my warmest regards. Write soon.

                                                                       Love,

                                                                       Rachel

Let’s answer some questions.

Whose letter was so interesting?

What trip was unforgettable for Rachel?

What are the girl’s jobs?

Is she satisfied with the money she gets for her work?

Does Rachel want to have any courses?

Whom does Rachel give her warmest regards to?

8. Написание основной части письма. Задание у уч-ся дано на карточке.

Then comes a task is to finish a letter. You have a beginning and an end. You have to write so called body of the letter. Write 6-10 sentences. You have cards with the task on your desks, have a look at it and if you have any questions ask them at once. Now do your task.

Содержаниезадания:

Dear Josh,

I was happy to get your letter dated October,6.

 I had a bright and delightful day yesterday. I’d like to tell you about it.

……………………………………………………………………

I wasimpressedgreatly.

  Yourfriend, ………

После выполнения задания несколько учащихся зачитывают свои варианты.

V. Обобщение работы на уроке:

What have we learnt at the lesson? Let’s sum up our activity.

Учащиеся комментируют и обобщают материал урока (P1, P2, P3).

VI. Заключение

There are significant changes in everything. Time flies. It carries changes in own life. XXI century is the time of technological progress. Computers are more frequently used. E-mail is quick & cheap way of communication. But it is still pleasant to get usual letters feel happiness from an ordinary sheet of paper. People share happy & sad moments of their life in letters. If you want to get letter write it first will make somebody happy &   you will be pleased as well.

VII.Выставление оценок за работу на уроке.

Your marks are the following…..

VIII.Домашнеезадание:

Home task: To write & personal letter. “A letter to my foreign friend.”

Напишите зарубежному другу о своих впечатлениях от поездки.

Список литературы:

1. Альбов А. С. Письмо зарубежному партнеру. Л.: Судостроение, 1991.

2.Маерс Л. М. Пишем по-английски: руководство по грамматике и письму на английском языке.- СПб.: Лань.1997.

3. Рекомендации по ведению деловой и частной переписки на английском языке. Под редакцией Трифоновой Н.С.- « Научный сервис».: Ростов –на – Дону, 1991.